



**AQUARION**  
Water Company

*Stewards of the Environment*

## **Aquarion Water Billing Electronic Funds Transfer (EFT) Payment Requirements:**

1. By completing this Application, you are authorizing Aquarion Water Company to process your water bill payments on your behalf by transferring funds from your bank/financial institution account to Aquarion Water Company through Electronic Funds Transfer (EFT).
2. There will be a message in the notes section on each of your Aquarion Water Company water bills that the automatic EFT transfer option is in effect for your account, and the Aquarion Water Company bill will be your only written notification that EFT transfer will be used to pay that bill.
3. The total amount due, as printed on the face of your Aquarion Water Company bill, will be transferred from your bank/financial institution account up to five (5) days before the due date indicated on the bill. If a scheduled EFT transfer date for a bill falls on a weekend or legal holiday, then the EFT transfer will occur on the next regular business day.
4. Bill Questions – if you have any questions concerning your bill, please call Aquarion Water as soon as possible.
5. You may stop future EFT transfers by notifying Aquarion Water Company in writing or by email at least thirty (30) business days before the due date of your next bill.
6. Should your bank/financial institution return an EFT transfer without payment, Aquarion Water Company reserves the right to assess you a fee for Insufficient Funds. You are then responsible to immediately remit full payment for that bill plus the Insufficient Funds fee with either cash or bank check. Upon this happening, Aquarion Water Company also has the right to immediately terminate your participation in its EFT payment plan.
7. If you have questions, please contact Aquarion Water Company at the phone numbers below.
8. Complete and sign the EFT-Electronic Fund Transfer Request, attach your **VOIDED** bank check (REQUIRED) and mail to the address shown below. You may also fax or email the application with a clear copy of the voided check.

**Aquarion Water Company**  
**7 Scott Road**  
**Hampton, NH 03842**

**Customer Service:** Monday through Friday, 8:00 a.m. to 4:30 p.m.  
(603) 926-3319 or (800) 403-4333  
Fax: (603) 926-4356  
Email: [csnh@aquarionwater.com](mailto:csnh@aquarionwater.com)

## Aquarion Water Company Customer EFT-Electronic Fund Transfer Request (U.S. BANKS ONLY)

Aquarion Water Account Number:

### Customer Information

Customer Name:   
 Service Address of Property:   
 Phone Number:

*(A valid phone number must be entered. We do not sell or utilize your number for anything other than official Aquarion business, such as a "Code Red" in the event of water outages or other emergencies. If you would prefer to not receive these calls, please call our call center or email us at [CS@aquarionwater.com](mailto:CS@aquarionwater.com).)*

**Customers with International Mailing Address: Please provide emergency contact information, such as local contact or valid e-mail address.**

### Bank Information

Bank Name:

Transfer from my  CHECKING ACCOUNT or  SAVINGS ACCOUNT  
 (ATTACH VOIDED COPY OF CHECK) (ATTACH LETTER FROM BANK VERIFYING ROUTING AND ACCOUNT NUMBER)

*Attach voided check (or fax or email copy with form). Do not cover account number information.*

**Mail to: Aquarion Water Company Customer Service  
 27 Scott Road  
 Hampton, NH 03842**

**Or Fax to: (603) 926-4356**

**Or Email to: [CSNH@Aquarionwater.com](mailto:CSNH@Aquarionwater.com)**



**This is my (our) authorization to my (our) bank, named above, to deduct from my (our) checking/savings account and pay to Aquarion Water Company the amount of my (our) water bill. This authorization shall continue until notice of cancellation is received by Aquarion Water Company with 30 days notice. EFT applications can take a full billing cycle to process. PLEASE CONTINUE TO PAY YOUR BILL UNTIL EFT ACTIVATION NOTICE APPEARS ON THE NOTES SECTION ON YOUR STATEMENT.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Received on:

Notes: